



Eddie Baza Calvo  
Governor  
Raymond S. Tenorio  
Lieutenant Governor

# Department of Youth Affairs

Dipåtamenton Asunton Manhoben  
Government of Guam  
P.O. Box 23672 GMF  
Barrigada, Guam 96921  
Tel: (671) 735-5010 Fax: (671) 734-7536



Adonis J. Mendiola  
Director

April 28, 2014

MEMORANDUM

To: **Honorable Speaker Judith T. Wonpat**  
32<sup>th</sup> Guam Legislature

From: Director, Department of Youth Affairs

Subject: **2nd Quarter FY 2014 Reports**

32-14-1593  
Date: 4.30.14  
Time: 10:59 am  
Received by: [Signature]

*Håfa Adai Honorable Speaker Wonpat,*

Pursuant to 5 GCA §10306, attached are the following **2nd Quarter FY 2014 Reports** for Department of Youth Affairs (DYA) for the period ending March 31, 2014.

1. Financial Report
2. Non-Profit Organization Report
3. Non-Appropriated Fund Report
4. Staffing Patterns
5. Prior Year Obligation Report

An electronic submission of the stamped received copies of these reports from OPA and Speaker's Office will be sent to [speaker@judiwonpat.com](mailto:speaker@judiwonpat.com) and a copy to the Office of the Public Auditor at [admin@guamopa.org](mailto:admin@guamopa.org). These reports will be posted on DYA's website at [www.dya.guam.gov](http://www.dya.guam.gov).

Please contact 735-5010 should you have any questions or concerns.

*Si Yu'os Ma'åse'.*

[Signature]  
**Adonis J. Mendiola**

Attachments

Cc: Office of the Public Auditor



DYA: "It's all about youth helping youth!"

2014 APR 30 AM 11:21 W

# Department of Youth Affairs

DYA Financial Report

FY 2014

2nd QUARTER REPORT

Ending March 31, 2014

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**For Appropriation/Expenditure Report pursuant to 5 GCA §10306  
Government of Guam**

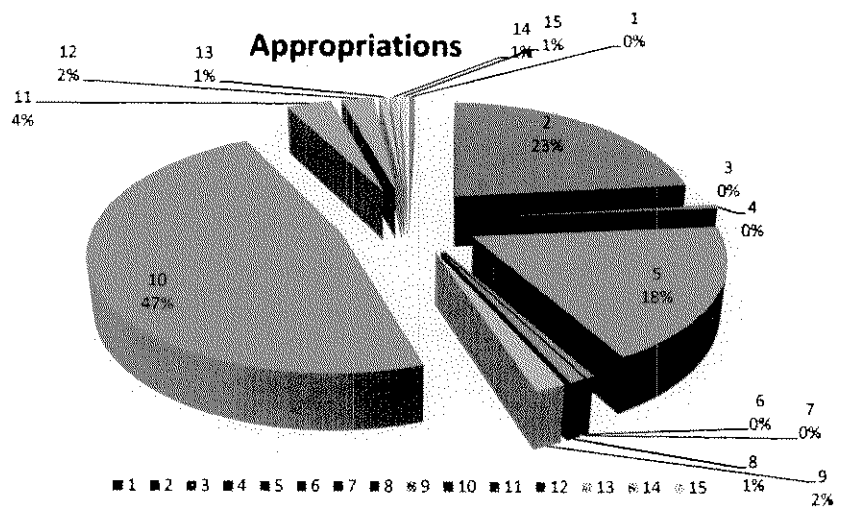
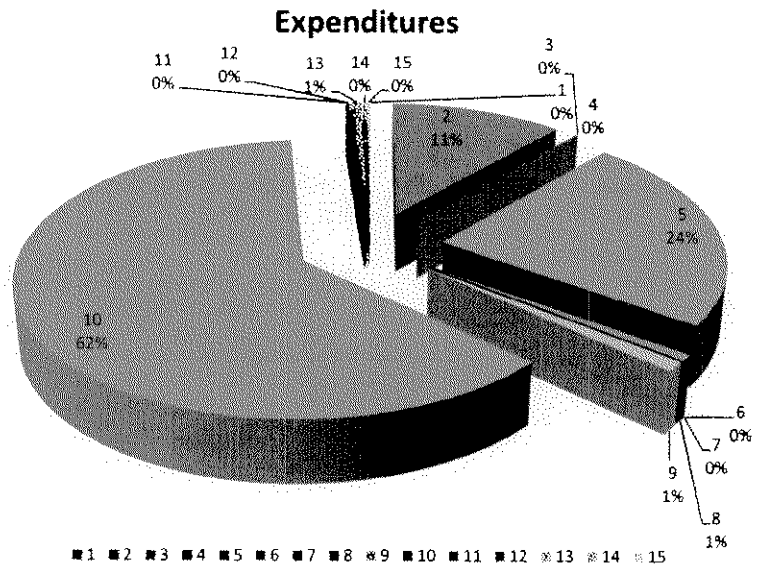
**FY 2014 2nd Qtr Appropriation/Expenditure Report ending 03/31/2014**

DEPARTMENT OF YOUTH AFFAIRS							
Fund 5100A1320	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unallotted Balance
GENERAL FUND	REGULAR SALARY	2,864,481.00	1,596,887.00	1,428,671.24	0.00	168,215.76	1,267,594.00
	OVERTIME SALARY	52,949.00	32,078.00	15,693.12	0.00	16,384.88	20,871.00
	FRINGE	1,106,688.00	650,370.00	538,485.46	0.00	111,884.54	456,318.00
	CONTRACT	518,486.00	480,446.00	244,212.79	188,027.21	48,206.00	38,040.00
	SUPPLIES	99,305.00	67,031.00	-1,313.84	43,573.08	24,771.76	32,274.00
	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00
	MISC	2,750.00	2,475.00	325.00	0.00	2,150.00	275.00
	POWER UTILITY	101,637.00	96,240.00	24,857.84	23,715.16	47,667.00	5,397.00
	WATER UTILITY	34,340.00	33,840.00	5465.02	5,034.98	23,340.00	500.00
	TELEPHONE	39,120.00	38,527.00	15,255.15	6,009.01	17,262.84	593.00
<b>GENERAL FUND Fund Totals:</b>		<b>4,819,756.00</b>	<b>2,997,894.00</b>	<b>2,271,651.78</b>	<b>266,359.44</b>	<b>459,882.78</b>	<b>1,821,862.00</b>
FEDERAL GRANT							
FUND 5101H__20	REGULAR SALARY	10,615.39	10,615.39	623.50	0	9,991.89	0.00
	OVERTIME SALARY	0.00	0.00	0.00	0	0.00	0.00
	FRINGE	3,672.41	3,672.41	240.61	0	3,431.80	0.00
	TRAVEL	37,777.49	37,777.49	3,705.00	0.00	34,072.49	0.00
	CONTRACT	805,929.85	805,801.85	18,057.00	138,629.25	649,115.60	128.00
	SUPPLIES	23,620.00	23,620.00	7,176.86	1,479.80	14,963.34	0.00
	EQUIPMENT	26,305.14	26,305.14	539.21	140.00	25,625.93	0.00
	SUB-RECIPIENT/GRANTS	210,933.17	210,933.17	0.00	70.98	210,862.19	0.00
	MISCELLANEOUS	14,250.00	14,250.00	0	0	14,250.00	0.00
	CAPITAL	25,000.00	25,000.00	0	0.00	25,000.00	0.00
	INDIRECT COST - FEDERAL	4,601.19	2,518.19	0	0	2,518.19	2,083.00
<b>FEDERAL GRANT FUND Fund Totals:</b>		<b>1,162,704.64</b>	<b>1,160,493.64</b>	<b>30,342.18</b>	<b>140,320.03</b>	<b>989,831.43</b>	<b>2,211.00</b>
DYA Community Reintegration Program Subaward from GDOE 5101J1__20	CONTRACT	10,000.00	0.00	0.00	0.00	0.00	10,000.00
<b>GDOE SUBAWARD FUNDS</b>		<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>
NURSING & MEDICATION ACCT 5100C__20	CONTRACT	44,450.33	44,450.33	0	0	44,450.33	0.00
	SUPPLIES	26,521.18	26,521.18	0.00	26520.81	0.37	0.00
<b>NURSING &amp; MEDICATION CARRY-OVER Totals:</b>		<b>70,971.51</b>	<b>70,971.51</b>	<b>0.00</b>	<b>26,520.81</b>	<b>44,450.70</b>	<b>0.00</b>
		Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unallotted Balance
<b>TOTALS DYA Current APPROPRIATIONS:</b>		<b>6,063,432.15</b>	<b>4,229,359.15</b>	<b>2,301,993.96</b>	<b>433,200.28</b>	<b>1,494,164.91</b>	<b>1,834,073.00</b>

# FINANCIAL INFORMATION

Q1 ENDING 12/31/2013

Object Category	Appropriations	Expenditures
1 CAPITAL	25,000.00	0.00
2 CONTRACT	1,378,866.18	262,269.79
3 DRUG TESTING	0.00	0.00
4 EQUIPMENT	26,305.14	539.21
5 FRINGE	1,110,360.41	538,726.07
INDIRECT COST -		
6 FEDERAL	4,601.19	0.00
7 MISC.	17,000.00	325.00
OVERTIME		
8 SALARY	52,949.00	15,693.12
9 POWER	101,637.00	24,857.84
REGULAR SALARY	2,875,096.39	1,429,294.74
SUB-		
11 RECIPIENT/GRANTS	210,933.17	0.00
12 SUPPLIES	149,446.18	5,863.02
13 TELEPHONE	39,120.00	15,255.15
14 TRAVEL	37,777.49	3,705.00
15 WATER	34,340.00	5,465.02
Totals	6,063,432.15	2,301,993.96



## Federal Funds

■ Appropriation ■  
■ Expenditures ■



## General Funds

■ Appropriation ■  
■ Expenditures ■



## Subaward Funds (GDOE)

■ Appropriation ■  
■ Expenditures ■



## CARRY-OVER FUNDS

■ Appropriation ■  
■ Expenditures ■



DYA FUND	Appropriation	Expenditures
GENERAL FUNDS	4,819,756.00	2,271,651.78
FEDERAL	1,162,704.64	30,342.18
SUBAWARD FUNDS	10,000.00	0.00
CARRY-OVER FUNDS Nursing Svc/MEDS	70,971.51	0.00
Totals	6,063,432.15	2,301,993.96

# Department of Youth Affairs

NON-PROFIT ORGANIZATION

FY 2014

2nd QUARTER REPORT

Ending March 31, 2014



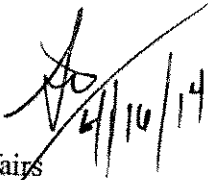
# Sanctuary, Incorporated of Guam

*A Non-profit Organization Established in 1971*

406 MaiMai Road Chalan Pago, Guam 96910 • Administrative Office (671)475-7101  
Crisis Hotline (671)475-7100 • Fax (671)477-3117 • Email: [sanctuar@ite.net](mailto:sanctuar@ite.net)  
[www.sanctuaryguam.org](http://www.sanctuaryguam.org)



April 11, 2014

  
Mr. Adonis Mendiola  
Director of Youth Affairs  
P.O. Box 236371 GMF  
Barrigada, Guam 96921

Dear Mr. Mendiola:


The information listed below is for the Runaway Homeless and Abused Program 2ndquarter of Fiscal Year 2014 from January 1, 2014 – March 31, 2014.

We have listed all expenditures for services and equipment that were \$5,000 or greater.

Services	-0-
Equipment	-0-
Inventory Property	-0-

Please let us know if you have any questions.

Sincerely,


  
Mildred Q. Lujan  
Executive Director

**Non Profit Organization Receiving Appropriations from Government of Guam**  
**Pursuant to P.L. 31-77 (Sanctuary, Incorporated)**  
**FY 2014 - (January 1, 2014 - March 31, 2014)**  
**2nd Quarter Expenditure Report**  
**Department of Youth Affairs**  
**Runaway Homeless Program**

Fund	Contract Amount	Object Classification	Expenditure
General	\$ 321,556		
		Salary	90,887.36
		Benefits	12,403.80
		Travel (Mileage)	0.00
		Contractual	6,243.24
		Supplies & Materials	1,791.83
		Equipment	0.00
		Utilities	13,814.15
		Miscellaneous	711.25
		Vehicle Lease	0.00
		Grand Total	<u>125,851.63</u>

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF THE EXPENDITURES FOR FISCAL YEAR 2014 FOR THE PROJECT ABOVE.

SIGNATURE OF AUTHORIZED OFFICIAL:

  
 \_\_\_\_\_  
 MILDRED Q. LUJAN  
 EXECUTIVE DIRECTOR

DATE: 04/11/2014



# SANCTUARY, INCORPORATED

*"Helping Youth and Families Help Themselves" since 1971*

Address: 406 Mai Mai Rd., Chalan Pago, Guam 96910

\* Tel: 475-7101 \* Fax: 477-3117 \* Crisis Hotline: 475-7100

Website: [www.sanctuaryguam.org](http://www.sanctuaryguam.org) \* E-mail: [inquiries@sanctuaryguam.org](mailto:inquiries@sanctuaryguam.org)



APR 15 2014 *PK*

April 15, 2014

Director's Office

To: Adonis Mendiola  
Director  
Department of Youth Affairs

*4/16/14*

From: Mildred Q. Lujan  
Executive Director  
Sanctuary, Incorporated of Guam

Re: Program Report

Attached is the quarterly program status report for January 1, 2014 through March 31, 2014.

Should you have any questions, please feel free to contact myself at 475-7101 ext. 101 or OJ Taitano at 475-7101 ext. 119.

Sincerely,

*Mildred Q. Lujan*  
Mildred Q. Lujan, Executive Director  
Sanctuary Incorporated of Guam



**FY 2014 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER**

**Department of Youth Affairs**

**QUARTERLY PERFORMANCE REPORT FORM**

<b>ORGANIZATION/AGENCY:</b> Sanctuary, Incorporated of Guam	
<b>VENDOR NUMBER:</b> S1456001	
<b>PERSON COMPLETING REPORT:</b> Crystal J. Flores	
<b>TELEPHONE:</b> 475-7113	<b>FAX:</b> 477-3117
<b>REPORT PERIOD:</b> January 1, 2014 to March 31, 2014	<b>DATE OF REPORT:</b> April 15, 2014

**Project Description:**

The Runaway Homeless Youth (RHY) Basic Center is a community based program specifically designed to assist runaway, homeless, victims of abuse and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of abuse for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis, at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual program planning, group and family counseling, aftercare, outreach and referrals. The primary purpose of the program is to 1) provide a viable temporary safe alternative to the natural home, detention center or the streets; and 2) to facilitate the problem solving process of case management by lowering the level of tension in the family to a point in which constructive dialog may begin.

**Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:**

<p><b>Goal:</b> The overall goal of the Basic Center is to provide a safe and stable emergency shelter for runaway and troubled youth and assist them in resolving crisis and conflicts by focusing on promoting family unity and improving quality of life for Guam's youth.</p> <p><b>Objective 1.</b> To increase the awareness of available services and issues related to runaways, homeless youth, and victims of abuse by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television &amp; radio), public presentations, bus stop murals, school presentations, street outreach, and informational displays at shopping centers throughout the island.</p> <p><b>Indicator/Outcomes/Periodicity:</b> <i>Awareness of available services for runaway and troubled youth for the community of Guam as a whole.</i></p>	
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<p><b>Activity A:</b> The Emergency Shelter program will provide individual supportive counseling at least twice a week for each youth residing in the shelter.</p> <p><b>Time Line:</b> Daily; ongoing daily sessions</p> <p><b>Responsible Parties:</b> Case Manager and/or Program Director, and Residential Assistants</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• During this reporting period, five (5) youth resided in the shelter during the month of January. Five (5) youth resided in the shelter during the month of February. Nine (9) youth resided in the month of March. At least one hundred sixty six (166) individual supportive counseling sessions were conducted that encompassed educational, health and personal growth.</li> </ul>
<p><b>Activity B:</b> To provide therapeutic and recreational activities for youth to promote personal well-being.</p> <p><b>Timeline:</b> Daily</p> <p><b>Responsible Parties:</b> Case Manager and/or Program Director, and Residential Assistants</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• On a weekly basis, the program facilitates various support activities for therapeutic and recreational purpose such as life skills to include money management, cooking skills, home management, mentoring, and exercise to promote social skills and personal growth.</li> </ul>
<p><b>Objective II.</b> To increase crisis intervention services to runaway and homeless youth and their families by providing 24-hour services up to 200 youth, parents, and/or community members.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Accessibility of children and their families in crisis situations who use Emergency Shelter services.</i></p> <p><b>Activity A:</b> 24-hour crisis hotline is open to the general public to provide immediate feedback, assessments and referrals to appropriate agencies.</p> <p><b>Time line:</b> ongoing</p> <p><b>Responsible Parties:</b> Crisis Intervention Worker, Case Manager, and Program Director</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• One hundred seventy-six (176) contacts were made via 24-hour crisis hotline.</li> <li>• Household and family dynamics, runaway/throwaways, beyond control, physical abuse and sexual abuse were the top issues of concern for youth who accessed the crisis hotline.</li> </ul>
<p><b>Activity B:</b> Provide referral services for all youth and their family members assessed for services needed from other agencies.</p> <p><b>Timeline:</b> ongoing</p> <p><b>Responsible Parties:</b> Crisis Intervention Worker, Case Manager and Program Director</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• An estimation of one hundred sixty (160) referrals was made to other agencies and organizations such as, Guma' San Jose, Catholic Social Services, Guam Behavioral Health and Wellness Center (GBHWC), Alee Shelter, and Drug and Alcohol services.</li> </ul>

<p><b>Objective III:</b> To reduce the problems of youth between the ages of 12 through 17 who are runaway, homeless and victims of abuse by providing temporary shelter and aftercare services for up to ten youth at any given time while they resolve problematic issues.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Accessibility of emergency 24-hr placement for runaway and homeless youth needing assistance or guidance to begin the reunification process.</i></p> <p><b>Activity A:</b> The project will provide temporary shelter and aftercare service for up to ten youth between the ages of 12 through 17 years of age, for up to 30 days while providing youth with supportive counseling, and connecting youth and families with other agencies.</p> <p><b>Activity B:</b> The project will provide basic necessities such as food, clothing, shelter, and transportation services to and from school and appointments while also providing supportive counseling and guidance to promote reunification and reconciliation.</p> <p><b>Timeline:</b> ongoing</p> <p><b>Responsible Parties:</b> Program Director and Case Manager.</p>	<p><b>Results:</b> During this quarter a total of twelve (12) youth received shelter services. There were eight (8) new intakes admitted to shelter, two (2) youth re-entered shelter two times, four (4) youth continued to receive shelter services in the month of September. Seventeen (17) clients continued in aftercare services once reunified with their parent/legal guardian from the month of October to December.</p> <p>During this reporting quarter, one (1) client transitioned to foster parents, one (1) client transitioned to legal guardian, three (3) clients transitioned to their parent, one (1) client transitioned to Sagan Na'homlo', and one (1) client transitioned to Serenity.</p> <p><b>Results:</b> During this quarter, all youth admitted into shelter met their basic needs, reunified with familial placement or referred to appropriate agencies or organizations to further meet the youth and family's needs. The Case Manager and Program Director worked with other agencies and organizations to help work towards promoting reunification and reconciliation between the youth and family.</p>
<p><b>Objective IV</b> To strengthen family relationships of 120 youth and their families through individual family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Conflict Mediation skills of children and their families</i></p> <p><b>Activity A:</b> Provide 120 family skills training sessions for youth and their families experiencing crisis situations through Sanctuary's 24-hour crisis hotline or Emergency Shelter Program.</p> <p><b>Time line:</b> ongoing</p>	<p><b>Results:</b> Eighteen (18) family skills training sessions were provided this reporting period to youth and their families experiencing crisis. Family sessions were conducted as well to develop a reunification plan. During this quarter all other youth transitioned back home to a parent/legal</p>

<p><b>Responsible Parties:</b> Crisis Intervention Worker, Case Manager and Program Director.</p>	<p>guardian, alternate familial placement or a foster care home.</p>
<p><b>Activity B:</b> The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger.</p> <p><b>Timeline:</b> ongoing</p> <p><b>Responsible Parties:</b> Program Directors, Case Manager, and AmeriCorps volunteers.</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• Eleven (11) High School YAM classes were conducted this reporting period with an average of four (4) youth in attendance and were mentored by Sanctuary's AmeriCorps Volunteers during the group session.</li> <li>• Twelve (12) Middle School YAM classes were conducted during this reporting period with an average of seven (7) youth in attendance and were mentored by Sanctuary's AmeriCorps Volunteers during the group session. Group participants consisted of youth in Sanctuary's Emergency Shelter program, as well as outside referrals from other agencies such as GDOE, I Famagu'on-ta and Probation.</li> </ul>
<p><b>Objective V:</b> To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Availability of supportive services to children and their families in crisis situations.</i></p> <p><b>Activity A:</b> The project will provide individual supportive counseling for 120 youth and their parent/legal guardians assisting them in making appropriate decisions relative to their family dynamics.</p> <p><b>Timeline:</b> ongoing</p> <p><b>Responsible Parties:</b> Program Directors and Case Manager</p>	<p><b>Results:</b> Individual supportive counseling sessions were provided this reporting period to assist youth and their parent/legal guardians to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as follow:</p> <ul style="list-style-type: none"> <li>- One hundred sixty six (166) youth individual supportive counseling sessions</li> <li>- Eighteen (18) parent individual supportive counseling sessions</li> <li>- IPP completion rate for this quarter is at 90%</li> </ul>
<p><b>Activity B:</b> The project will provide case management services for up to 200 youth and their families that will enhance stabilize and strengthen their relationships.</p> <p><b>Timeline:</b> ongoing</p> <p><b>Responsible Parties:</b> Program Director and Case Manager</p>	<p><b>Results:</b> Twelve (12) youth received case management services via Co-Ed Shelter and seventeen (17) participated in Aftercare services.</p>

**Problems Encountered:**

A challenge encountered is identifying placement in a timely manner for youth who are wards of the state due to exhaustion of alternate familial placement and limited foster care placement. Once a youth exits from shelter services, one of the vital parts in maintaining reunification is to sign up for aftercare services to help reduce the recidivism rate. Both youth and parent are always encouraged to sign up for aftercare services to help with the transition back home easier when problems arise. The youth and parent are always given a transitional plan to follow in the event they opt not to seek aftercare services.

Further, parent involvement in programs (groups and supportive counseling) is limited; parents do not participate in all the services we recommend despite their agreement to participate and access other services upon intake of client.

**Future Plans:**

The Case Management and Counseling Section have developed corrective action plans to address several deficiency areas such as improving data collections, monitoring of case management activities and case updates. This improvement is making significant progress on a daily basis. Sanctuary continues to partner with agencies such as Child Protective Services by holding monthly meetings to discuss ways to better serve clientele.

**Performance Measures:**

Social Competence	Case Manager and shelter staff observed improvement in social interactions and, defined as maintaining a positive relationships with others in 12 of the 17 (70.5%) clients served within this reporting period. Observations are based on demeanor and nature of client interactions as documented using daily client progress reports.
Family Relationships	Noted improvements in family relationships, defined as willingness to address family issues, and improved styles of communication, has been reported by case manger for 11 of the 17 (64.7%) of the clients served this reporting period. Future increase in improved family relationships are expected for the clients who were accessing shelter services during the end of the reporting cycle; more time needed to work with youth and families.
Families Satisfied with Program	Four (4) individual family members completed the satisfaction survey. Fifty percent reported to be satisfied with all aspects of the program. One hundred percent of the four surveyed, reported that they will access Sanctuary services for future familial issues. Areas surveyed include: 1) Noted quality in family relationships 2) Future access of services 3) Accessibility and response time 4) Overall rating of services 5) Recommending services to others
Client Satisfaction	Four (4) clients completed our satisfaction survey. 75% reported an increased quality in familial relationships, 75% stated that they had good or very good access to services with prompt response

	time, 75% rated overall services as good or very good, and 25% of clients surveyed have indicated that they would very likely refer others to Sanctuary for services needed.
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# Department of Youth Affairs

NON-APPROPRIATED FUNDS

FY 2014

2nd QUARTER REPORT

Ending March 31, 2014

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Banking Summary - Last quarter

1/1/2014 through 3/31/2014

4/26/2014

Page 1

Category Description	1/1/2014- 3/31/2014
<b>INCOME</b>	
Change Fund	29.35
Court Ordered Payments	246.00
Foster Care Income	14,279.67
Other Inc	1.00
<b>TOTAL INCOME</b>	<b>14,556.02</b>
<b>EXPENSES</b>	
Bank Charge	57.70
Client Activities	
YCF and CH	79.00
<b>TOTAL Client Activities</b>	<b>79.00</b>
Clothing	165.00
Medical	
Doctor	4,304.22
Medicine	454.46
<b>TOTAL Medical</b>	<b>4,758.68</b>
Medical Other	495.00
Misc	
Other Misc	658.00
<b>TOTAL Misc</b>	<b>658.00</b>
Repairs	1,429.00
YCF Supplies	143.64
<b>TOTAL EXPENSES</b>	<b>7,786.02</b>
<b>OVERALL TOTAL</b>	<b>6,770.00</b>



# Income/Expense by Category - Last quarter

1/1/2014 through 3/31/2014 (Cash Basis)

4/26/2014

Page 1

Category Description	1/1/2014- 1/31/2014	2/1/2014- 2/28/2014	3/1/2014- 3/31/2014	OVERALL TOTAL
<b>INCOME</b>				
Change Fund	17.27	0.00	12.08	29.35
Court Ordered Payments	196.00	0.00	50.00	246.00
Foster Care Income	4,330.05	4,206.35	5,743.27	14,279.67
Other Inc	0.00	0.00	1.00	1.00
<b>TOTAL INCOME</b>	<b>4,543.32</b>	<b>4,206.35</b>	<b>5,806.35</b>	<b>14,556.02</b>
<b>EXPENSES</b>				
Bank Charge	0.00	0.00	57.70	57.70
Client Activities	79.00	0.00	0.00	79.00
Clothing	0.00	165.00	0.00	165.00
Medical	1,356.02	2,616.70	785.96	4,758.68
Medical Other	195.00	0.00	300.00	495.00
Misc	554.00	104.00	0.00	658.00
Repairs	1,309.00	120.00	0.00	1,429.00
YCF Supplies	0.00	143.64	0.00	143.64
<b>TOTAL EXPENSES</b>	<b>3,493.02</b>	<b>3,149.34</b>	<b>1,143.66</b>	<b>7,786.02</b>
<b>OVERALL TOTAL</b>	<b>1,050.30</b>	<b>1,057.01</b>	<b>4,662.69</b>	<b>6,770.00</b>

## Transaction - Last quarter

1/1/2014 through 3/31/2014

4/26/2014

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
<b>BALANCE 12/31/2013</b>								<b>41,909.76</b>
1/6/2014	Checking	2275	Barrett Plum... FUnit Sewe... Repairs				R	-1,057.00
1/6/2014	Checking	2276	Guam Memo...clnt M.A. 1/... Medical:Doctor				R	-222.91
1/7/2014	Checking	2277	Fred's Locks... padlocks & ... Repairs				R	-252.00
1/7/2014	Checking	2278	Guam Memo...clnt K.H. 1/... Medical:Doctor				R	-518.83
1/7/2014	Checking	2279	Express Care Clnt K.C. 1/... Medical:Doctor				R	-65.00
1/7/2014	Checking	DEP	DpHSS foster dec Foster Care I...				R	4,330.05
1/7/2014	Checking	DEP	Robinette S. ...change fun... Change Fund				R	17.27
1/9/2014	Checking	2280	Perezville Ph...meds clnt J... Medical:Med...				R	-152.00
1/9/2014	Checking	2281	Treasurer Of... Ambulance ...Medical Other				R	-195.00
1/10/2014	Checking	2282	Express Care clnt R.T.1/1... Medical:Doctor				R	-90.00
1/10/2014	Checking	2283	Express Care clnt K.H. 1/... Medical:Doctor				R	-65.00
1/13/2014	Checking	2284	Guam Home... seed for ga... Client Activiti...				R	-79.00
1/16/2014	Checking	DEP	Guam Judici... JD0064-12 ... Court Ordere...				R	100.00
1/22/2014	Checking	2285	Signmakers warning sig... Misc				R	-554.00
1/29/2014	Checking	2286	Guam Memo...Clnt R.A. #... Medical:Doctor				R	-242.28
1/29/2014	Checking	DEP	Judiciary Of ... jd0008-13 ... Court Ordere...				R	96.00
2/6/2014	Checking	2287	KK Clothing repair mattr... Misc				R	-104.00
2/7/2014	Checking	DEP	DpHSS foster ja 2014Foster Care I...				R	4,206.35
2/12/2014	Checking	2288	Harmon Den... clnt S.L. 2/1...Medical:Doctor					-70.00
2/17/2014	Checking	2289	Barrett Plum... DUnit backup Repairs				R	-120.00
2/17/2014	Checking	2290	Janseen Baz...YCF Client ... Clothing				R	-165.00
2/19/2014	Checking	2291	Harmon Den... Clnt SL sim... Medical:Doctor					-477.00
2/24/2014	Checking	2292	Cost U Less foam cups f... YCF Supplies				R	-143.64
2/28/2014	Checking	2293	VOID Medical:Doctor					0.00
2/28/2014	Checking	2294	Guam Memo...clnts KJC #... Medical:Doctor				R	-2,069.70
3/4/2014	Checking	DEP	Judiciary Of ... jd0314-12 J... Court Ordere...					50.00
3/7/2014	Checking	2295	KMart Phar... Clnt C.Y. a... Medical:Med...				R	-55.44
3/17/2014	Checking	DEP	DpHSS foster Feb ... Foster Care I...				R	5,743.27
3/17/2014	Checking	DEP	K Mart Phar... refund ref c... Other Inc				R	1.00
3/17/2014	Checking	2296	Express Care clnt G.P.-pp...Medical:Doctor				R	-90.00
3/18/2014	Checking	2297	Super Drugs... Clnt N.U. a... Medical:Med...				R	-126.12
3/19/2014	Checking	2298	Glenda Unca...clnt med fu... Medical Other					-300.00
3/20/2014	Checking	DEP	Glenda Unca...change fun... Change Fund				R	12.08
3/21/2014	Checking	2299	Guam Memo...clnt J.T. 11... Medical:Doctor				R	-328.50
3/25/2014	Checking	2300	Mega Drug clnt M.S. ce... Medical:Med...				R	-120.90
3/26/2014	Checking	EFT	Harland Clarkecheck reord... Bank Charge				R	-57.70
3/31/2014	Checking	2301	Express Care clnt E.C. tre... Medical:Doctor				c	-65.00
<b>1/1/2014 - 3/31/2014</b>								<b>6,770.00</b>

**BALANCE 3/31/2014****48,679.76****TOTAL INFLOWS 14,556.02****TOTAL OUTFLOWS -7,786.02****NET TOTAL 6,770.00**

# Department of Youth Affairs

Staffing Patterns

FY 2014

2nd QUARTER REPORT

Ending March 31, 2014

FUNCTIONAL AREA: Public Safety  
 DEPARTMENT/AGENCY: Department of Youth Affairs  
 PROGRAM: Director's Office  
 FUND: General Fund

Government of Guam  
 Fiscal Year 2014  
 Agency Staffing Pattern  
 (CURRENT)  
 4/26/2014

[BBMR SP-1]

Input by Department																			
(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment		(J) Subtotal	(K) Retirement	(L) Retire (DDI)	(M) Benefits			(P) Medical	(Q) Dental	(R) Total Benefits	(S) TOTAL	
							Date	Am.				(N) Social Security	(O) Life	(R) Medicare					
1	400	Private Secretary	I-1	\$ 27,666	\$ -	1,383		\$ -	\$ 29,049	\$ 8,723	\$ 495	\$ -	\$ -	\$ 421	\$ 153	\$ 3,176	\$ 404	\$ 13,372	\$ 42,421
	408	Deputy Director	ML-06	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-
	415	Public Information Officer	ML-14	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-
2	422	Director	ML-04	70,873	-	-		-	70,873	21,283	495	-	-	1,028	153	6,510	404	29,873	100,746
				Grand Total:					\$ 98,519	\$ 99,922	\$ 30,806	\$ 990	\$ 1,449	\$ 306	\$ 9,686	\$ 808	\$ 43,245	\$ 143,167	

Input by Department															
Special Pay Categories															
(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E) Night Differential 10%	(F) Hazard 10%	(G) Hazard 8%	(H) Nurse Sunday Pay 1.5	(I) Nurse Pay 1.5	(J) EXMT Pay 15%	(K) (D+E+F+G+H+I+J) Subtotal					
1	400	Private Secretary	-	-	1,383	-	-	-	-	1,383	1,383				
	408	Deputy Director	-	-	-	-	-	-	-	-	-				
	415	Public Information Officer	-	-	-	-	-	-	-	-	-				
2	422	Director	-	-	-	-	-	-	-	-	-				
	0	0	-	-	-	-	-	-	-	-	-				
	0	0	-	-	-	-	-	-	-	-	-				
	0	0	-	-	-	-	-	-	-	-	-				
	0	0	-	-	-	-	-	-	-	-	-				
				Grand Total:							\$ 1,383	\$ 1,383			

- 1/ 10% of reg. rate, applicable from comm. date; employee must work 4 hours consecutive after comm. for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1/2 of reg. rate of pay on duty work exceeding 8 hours
- 6/ Applicable only to CHD ambulatory service personnel; 15% of reg. rate of pay

Government of Guam  
Fiscal Year 2014  
Agency Staffing Pattern  
(CURRENT)  
4/26/2014

[BBMR SP-1]

FUNCTIONAL AREA: Public Safety  
DEPARTMENT/AGENCY: Department of Youth Affairs  
PROGRAM: Youth Development  
FUND: General Fund

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special	(H) Interim		(I) Amt.	(J) Subtotal	(K) Retirement (D * 30.03%)	(L) Retire (DD)	(M) Social Security (6.2% * J)	(N) Medicare (1.45% * J)	(O) Life	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) TOTAL		
							Date	Am.													
1	404 Youth Dev Administrator	Elena Grace Taitano	P-6	\$ 64,586	-	\$ 3,229	19-Nov-15	-	-	\$ 67,815	20,365	-	-	983	153	\$ 1,572	224	\$ 22,297	\$ 91,112		
2	406 Social Svc Suppr I	VACANT	N-01	-	-	-	N/A	-	-	-	-	-	-	-	-	-	-	-	-	-	
3	407 Social Svc Suppr I	Corrine T. Brandicho	N-7	54,869	-	4,938	18-Jun-14	624	60,431	18,147	495	-	-	876	153	1,572	224	21,467	81,898		
4	409 Social Wkr III	David T. Alaisen, Jr.	N-3	47,286	-	4,256	1-Dec-14	1,344	52,886	15,882	495	-	-	767	153	-	-	17,297	70,183		
5	435 Social Wkr III	Kenneth G. Cusero	N-6	52,653	-	4,739	6-Mar-15	1,043	58,435	17,538	-	-	-	847	153	4,688	299	23,535	81,970		
6	447 Social Wkr III (LTA for military dep. Pos no. 407)	Yvonne M. Paulino	N-6	52,653	-	4,739	5-Aug-15	298	57,690	17,524	-	-	-	837	153	2,583	-	20,897	78,587		
7	402 Prog Coord III	VACANT	M-01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
8	618 Prog Coord II (in lieu of PC III)	Vacant Vice: Respicio, R. J	M-01	33,641	-	1,682	N/A	-	35,333	10,607	495	-	-	512	153	-	-	11,767	47,090		
9	500 Prog Coord I (in lieu of PC II)	Gregorio P. C. Artero	K-1	32,366	-	2,913	30-Jun-15	308	35,587	10,687	495	-	-	516	153	6,510	404	18,765	54,382		
10	520 Prog Coord I (in lieu of Youth Svc Wkr I)	VACANT	K-01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
11	521 Youth Svc Wkr I To YCF	VACANT	F-01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
12	516 Youth Svc Wkr I	VACANT	E-19	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
13	410 Admin Asst	Glenda D.A. Urchango	I-1	28,443	-	2,560	1-Mar-15	837	31,840	9,562	-	-	-	462	153	2,583	-	12,760	44,600		
14	515 Admin Aide (in lieu of YSW I)	Maria S. Babuina	F-9	30,080	-	2,787	6-Sep-15	86	32,873	9,872	-	-	-	477	153	2,583	-	13,085	45,958		
15	539 CLK Typ I	Angelica C. Pereira	D-11	26,210	-	2,359	9-Sep-14	74	28,643	8,601	495	-	-	415	153	3,940	240	13,844	42,487		
16	416 Social Wkr III	Fred B. Abig	N-2	45,622	-	4,186	2-Jan-15	1,169	50,897	15,284	495	-	-	738	153	-	-	16,670	67,567		
17	447 Social Wkr II	Carman A. Damin	M-1	36,956	-	3,326	24-May-15	553	40,835	12,263	495	-	-	592	153	-	-	13,503	54,338		
18	601 Social Wkr I	Tisha O. Talavera	L-1	31,649	-	2,848	1-Oct-14	1,541	36,038	10,822	495	-	-	523	153	2,583	224	14,800	50,838		
19	617 Social Wkr II	Rohinette Balajadia	M-1	33,641	-	3,028	3-Jun-15	553	37,222	11,178	495	-	-	540	153	2,583	224	15,173	52,395		
Grand Total:										\$ 706,931	\$ 57,935	\$ 11,151	\$ 776,018	233,038	5,445	\$ 11,253	\$ 2,601	\$ 38,648	2,586	\$ 293,571	\$ 1,069,589

\* Night Differential / Hazardous / Worker's Compensation / etc.

Input by Department

Input by Department

FUNCTIONAL AREA: Public Safety  
 DEPARTMENT/AGENCY: Department of Youth Affairs  
 PROGRAM: Youth Corrections  
 FUNDS: General Fund

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(I) Ince.	(J) Subtotal	(K)-(S) Benefits											
							Date	Ince.			Retirement (J = 30.03%)	Retire (DDI) (\$19,922.26PP)	5.2% *	Medicare (1.45% * J)	Life	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL			
1	CR Top III I	Valencia Louises O.	9-9	-	-	-	20-Apr-13	-	-	-	495	-	-	-	-	-	-	-	-	-	648	648
2	Youth Soc Wkr I	Vacant Vice Executive (KCI)	EL0441	24,680	712	6,447	N/A	-	661	32,829	9,762	-	471	153	-	-	-	-	-	-	10,386	42,895
3	Youth Soc Wkr I	Ezerra, Peter O.	EL04-10	37,034	1,068	9,672	17-Jun-14	278	278	48,052	14,430	-	697	153	-	-	-	-	-	-	22,689	70,741
4	Youth Soc Wkr Assn	George, Frances E.	EL04-06	30,314	874	7,917	2-Jun-14	334	334	39,239	11,844	-	572	153	-	-	-	-	-	-	15,647	55,086
5	Youth Soc Wkr I	Solis, Colin I.	EL04-02	26,232	757	6,881	22-Jun-15	992	992	34,852	10,460	-	508	153	-	-	-	-	-	-	14,420	49,252
6	Youth Soc Wkr Assn	Erassy, Dale Thomas	EL04-01	23,318	673	6,090	25-Mar-14	739	739	30,810	9,252	-	447	153	-	-	-	-	-	-	10,347	41,157
7	Youth Soc Wkr	Santos, Remedios C.	EL04-14	51,542	1,487	13,461	16-Jun-15	1,160	1,160	67,650	20,315	-	981	153	-	-	-	-	-	-	25,929	92,579
8	Youth Soc Wkr I	Pancho, Jr., Dino C.	EL04-08	34,565	997	9,026	9-Aug-14	176	176	44,764	13,443	-	640	153	-	-	-	-	-	-	17,547	62,311
9	Youth Soc Support	Yahano, Joseph P.	EL04-15	53,347	1,539	13,931	26-Apr-15	800	800	69,417	20,906	-	1,009	153	-	-	-	-	-	-	22,068	91,885
10	Youth Soc Wkr II	Cruz, Susan O.	HL04-13	46,507	1,342	12,145	17-Jun-16	977	977	60,970	18,309	-	884	153	-	-	-	-	-	-	22,648	83,618
11	Youth Soc Wkr II	Benavento, Edward I.	HL04-09	40,548	1,170	10,588	17-Jun-14	300	300	52,606	15,798	-	763	153	-	-	-	-	-	-	20,016	72,622
12	Youth Soc Support	Buendico, Albert S.	HL04-15	53,347	1,539	13,931	14-Jun-14	1,204	1,204	70,417	21,026	-	1,045	153	-	-	-	-	-	-	24,338	94,755
13	Youth Service Worker II	VACANT	HL02-01	-	-	-	N/A	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14	Youth Service Worker I	VACANT Vice Fiscal S. E.	EL04-01	24,680	712	6,447	N/A 26-Jun-14	581	581	32,599	9,729	-	470	153	-	-	-	-	-	-	13,634	46,053
15	Youth Soc Wkr II	Caracho, Jean C.	HL04-13	46,507	1,342	12,145	26-Mar-14	814	814	60,808	18,291	-	882	153	-	-	-	-	-	-	22,103	82,911
16	Youth Soc Wkr I	Caracho, Pamela J.	EL04-08	34,565	997	2,380	15-Apr-15	529	529	37,975	11,405	-	551	153	-	-	-	-	-	-	15,409	53,382
17	Youth Correction Superintendent	Sgt Miguel Enrique E.	NI04-13	72,327	-	9,847	18-Jun-14	1,346	1,346	83,628	25,111	-	1,212	153	-	-	-	-	-	-	33,260	117,030
18	Youth Soc Wkr I	VACANT Vice Sgt Nicolas D.	EL04-01	24,680	712	6,447	N/A 26-Jun-14	-	-	31,648	9,564	-	402	153	-	-	-	-	-	-	10,674	42,572
19	Youth Soc Wkr I	Chogofrad, Paul S.	EL04-01	24,680	712	6,447	6-Mar-14	551	551	32,599	9,729	-	470	153	-	-	-	-	-	-	14,891	47,290
20	Youth Service Worker II	VACANT Vice-10 Jaime V.22.13	EL04-01	27,964	807	7,303	N/A	-	-	36,074	10,853	-	523	153	-	-	-	-	-	-	12,004	48,078
21	Youth Soc Wkr II	Espera, William N.	EL04-17	53,368	770	3,674	21-Aug-14	267	267	58,079	17,441	-	843	153	-	-	-	-	-	-	22,616	80,695
22	Youth Soc Wkr I	Cruz, Rebecca R.	EL04-19	50,474	1,456	13,183	11-May-14	631	631	65,744	19,743	-	953	153	-	-	-	-	-	-	24,151	89,895
23	Youth Soc Wkr I	Sgt Miguel Angel C.	EL04-19	50,474	1,456	13,183	2-Jun-15	1,136	1,136	66,249	19,825	-	951	153	-	-	-	-	-	-	21,090	87,258
24	Youth Soc Wkr I	Perez, Norma I.	EL04-11	-	-	-	9-Jun-11	-	-	-	-	-	-	-	-	-	-	-	-	-	4,828	4,828
25	Youth Soc Wkr I	Cruz, Bernita J.	EL04-09	33,811	975	8,831	3-Apr-14	500	500	44,117	13,248	-	640	153	-	-	-	-	-	-	19,523	63,640
26	Youth Soc Wkr Assn	Rivera, Frank A.	EL04-06	32,096	926	8,382	24-May-14	441	441	41,845	12,566	-	607	153	-	-	-	-	-	-	15,617	57,462
27	Youth Soc Wkr I	Vice-Medern, H.D. 628613	EL04-01	24,680	712	6,447	6-Mar-14	-	-	31,808	9,564	-	462	153	-	-	-	-	-	-	10,674	42,522
28	Youth Service Worker I	Nirneka, Herman A.	EL04-01	24,680	712	6,447	6-Mar-14	551	551	32,599	9,729	-	470	153	-	-	-	-	-	-	10,847	43,246
29	Youth Soc Wkr II	VACANT Vice-Sergens, H.	EL04-01	27,964	807	7,303	N/A	-	-	36,074	10,853	-	523	153	-	-	-	-	-	-	12,004	48,078
30	Youth Soc Wkr I	Agüero, Magdalena P.	EL04-18	48,768	1,407	12,756	2-Jun-15	1,097	1,097	60,026	19,226	-	928	153	-	-	-	-	-	-	25,261	85,288
31	Youth Service Worker I	VACANT Vice St. Sheriff	EL04-01	24,680	712	6,447	N/A	-	-	32,599	9,729	-	470	153	-	-	-	-	-	-	10,674	42,522
32	Youth Soc Wkr I	Laguarda, Victoria T.	EL04-11	38,331	1,106	10,011	14-Jun-15	766	766	50,214	15,079	-	728	153	-	-	-	-	-	-	17,761	68,000
33	Youth Soc Wkr Assn	Alfieri, Kanisio K.	EL04-02	24,776	715	6,471	13-Sep-14	104	104	32,066	9,629	-	495	153	-	-	-	-	-	-	14,322	46,388
34	Youth Soc Wkr Assn	Mendieta, Richard O.	EL04-16	42,997	1,240	11,229	25-Jun-15	125	125	45,769	16,253	-	495	153	-	-	-	-	-	-	21,017	76,806
35	Youth Soc Wkr I	Barronico, Johnny T.	EL04-13	41,061	1,184	10,723	4-Mar-14	513	513	53,481	16,060	-	775	153	-	-	-	-	-	-	21,168	74,649

Input by Department

Input by Department

Government of Guam  
Fiscal Year 2014  
Agency Staffing Pattern  
(CURRENT)  
4/26/2014

BBMR SP-11

36	526	Youth Soc Wkr I	Fred, Nikson N.	E104-02	26,232	757	6,851	6-Jun-14	441	14,281	10,295	495	-	497	153	6,510	404	18,354	52,635
37	528	Youth Soc Wkr Asst	Urban Jerome B.	E104-01	23,318	673	6,090	25-Mar-14	729	30,810	9,252	495	-	447	153	-	-	10,347	41,157
38	530	Youth Service Worker	Cherra, Aaron	E104-01	23,318	673	6,090	16-Dec-15	-	30,081	9,033	495	-	436	153	0	0	10,117	40,198
39	531	Youth Soc Wkr I	Chuz, Eberhan M.	E104-09	35,799	1,033	9,249	10-Apr-14	529	46,710	14,027	495	-	677	153	2,583	224	18,150	64,869
40	532	Youth Soc Wkr Asst	VACANT Vice Asst, JP	E104-01	23,318	673	6,090	N/A	-	30,081	9,033	495	-	436	153	-	-	10,117	40,198
41	535	Youth Soc Wkr I	Guerra, Robert M.	E104-01	24,689	712	6,447	22-Jun-14	992	32,840	9,862	495	-	476	153	-	-	10,886	43,826
42	537	Youth Soc Wkr I	Camacho, Ronald S.A.	E104-10	37,034	1,068	9,672	20-Dec-14	926	48,790	14,626	495	-	706	153	3,940	540	20,150	68,859
43	544	Youth Soc Wkr I	Sales, Maryann L.G.	E104-08	34,565	997	9,026	19-Jul-15	793	45,381	13,628	495	-	658	153	3,940	240	19,114	64,495
44	545	Youth Soc Wkr Asst	Santos, Shane C.	E104-01	23,318	673	6,090	N/A	-	30,081	9,033	495	-	436	153	-	-	10,117	40,198
45	547	Youth Soc Wkr I	Nelson, Shawn J.	E104-05	30,862	890	8,060	10-Jun-14	268	40,077	12,025	495	-	581	153	2,583	224	16,071	56,148
46	550	Youth Soc Wkr Asst	Ada, Joseph M.G.	E104-02	24,776	715	6,471	6-Jun-14	441	32,403	9,731	495	-	470	153	1,572	224	12,645	45,048
47	551	Youth Soc Wkr Asst	Cepeda, Maylene Q.	E104-09	33,811	975	8,831	7-Dec-14	833	44,450	13,348	495	-	645	153	3,176	404	18,221	62,671
48	552	Youth Service Worker	Villanueva, Jay A.	E104-02	24,776	715	6,471	1-Oct-14	1,249	33,211	9,973	495	-	482	153	2,583	224	13,910	47,121
49	553	Youth Soc Wkr Asst	Tebal, Gabriel L.	E104-02	24,776	715	6,471	30-Aug-14	208	32,170	9,661	495	-	466	153	-	-	10,778	42,945
50	576	Youth Soc Suppt	VACANT Vice Chrg, J. M. S. 013	E104-01	29,945	864	7,323	N/A	-	37,112	11,151	-	-	736	153	-	-	11,842	48,974
51	604	Youth Soc Wkr Asst	Rivera T., Roland C.	E104-03	26,233	757	6,851	13-Jun-14	312	34,154	10,256	495	-	495	153	2,285	293	13,983	48,137
52	605	Youth Soc Wkr Asst	Quintana, Brandon M.	E104-03	26,233	757	6,851	29-Jun-14	416	34,357	10,257	495	-	497	153	4,688	299	16,419	50,676
53	608	Youth Soc Wkr Asst	Quintana, Del Ann	E104-09	33,811	975	8,831	19-Jun-14	250	43,867	13,173	495	-	636	153	2,583	224	17,264	61,131
54	609	Youth Soc Wkr I	Paworan, Vivian N.	E104-13	41,061	1,184	10,723	5-Nov-14	1,129	54,097	16,245	-	-	784	153	-	-	17,182	71,279
55	611	Youth Soc Suppt	Tedra, Stephen E.	E104-03	49,709	1,437	13,063	11-Apr-15	742	64,688	19,516	-	-	942	153	6,510	404	27,228	92,513
56	645	Youth Soc Wkr Asst (ITA) I/	VACANT Vice DCJ Foreman	E102-01	20,403	-	1,020	Exp 2/1/2014	-	21,423	6,433	495	-	311	153	1,924	240	9,556	30,979
<b>Grand Total:</b>					<b>1,837,826</b>	<b>49,075</b>	<b>448,202</b>	<b>N/A</b>	<b>29,188</b>	<b>2,364,292</b>	<b>709,992</b>	<b>21,285</b>	<b>-</b>	<b>34,282</b>	<b>8,568</b>	<b>136,883</b>	<b>10,411</b>	<b>921,421</b>	<b>3,285,713</b>

\* Night Differential / Hazardous / Workers' Compensation, etc.  
† Long term disability: Pos. No. 642; Admin Aide (Janet Term Appointment) Billing in the Civil Trusts III (Pos. No. 682); and Pos. No. 645; Youth Service Worker Assistant (Janet Term Appointment) Billing in the Youth Service Worker I (Pos. No. 494).

FUNCTIONAL AREA: Public Safety  
 DEPARTMENT/AGENCY: Department of Youth Services  
 PROGRAM: Vocational Rehabilitation & Support Services  
 FUND: General Fund

Government of Guam  
 Fiscal Year 2014  
 Agency Staffing Pattern  
 (CURRENT)  
 4/26/2014

Section Legend: ASU Administrative Services Unit  
 MT Maintenance  
 CTU Custodial

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade	(E) Salary	(F) Overtime	(G) Special Pay	(H) Increment		(I) Special Pay Categories	(J) (E)-(G)+I	(K) Retirement (E)-(G)+I	(L) (E)-(G)+I	(M) Social Security (E)-(G)+I	(N) Medicare (E)-(G)+I	(O) Life (E)-(G)+I	(P) Medical (E)-(G)+I	(Q) Dental (E)-(G)+I	(R) Total Benefits (K)-(O)	(S) TOTAL			
							Date	Rate														
1	401 - ASU Admin Svcs Officer (Cook Typist III in lieu of Sec I (DPR))	Demetrius C. Torres	N-2	\$ 45,105	\$ -	\$ 2,255	2-Jun-14	\$ 647		\$ 48,007	\$ 14,417	\$ 495	\$ -	\$ 696	\$ 153	\$ 6,510	\$ 304	\$ 22,675	\$ 70,652			
2	454 - ASU Other Aide E1A (in lieu of Clerk Typist)	VACANT	E-1	20,495		1,020	N/A			21,425	6,434	495		311	185			7,393	28,818			
3	478 - ASU Clerk (D)	Sabanga, Veronique H.	C-1	16,905		664	3-Sep-14			17,570	5,186	495		250	153			6,084	23,654			
4	456 - ASU Admin Asst (in lieu of PC-ID Supply Expediter)	Jennifer Arco	E-1	27,009		1,350	31-Mar-15			28,359	8,516	495		411	153			9,575	37,934			
5	411 - MT Supply Expediter	Jose S. Durans	E-8	26,532		2,370	4-Mar-14			26,085	8,104	495		391	153			1,572	10,039	37,024		
6	428 - MT Specialist	Marion Worker in lieu of Marit	H-1	23,247	\$93	1,162	14-Oct-14			24,912	7,481	495		361	153			3,940	12,670	37,582		
7	456 - MT Admin Mach II	Frank C. Blas	E-14	43,364	938	1,168	20-May-15			46,470	13,685	495		734	153			3,582	18,057	64,535		
8	448 - CU Clerk	Barbara B. Mihalicia	E-9	22,243		2,011	11-Jun-14			24,254	10,989	495		412	153			4,742	47,492			
9	464 - CU Cook I	Jose J. Curran	E-5	23,724		2,135	3-Jun-15			25,859	7,765	495		375	153			8,788	34,647			
10	417 - CU Cook I	Raf S. Borja	E-5	23,724		2,135	20-Jun-15			25,859	7,765	495		375	153			1,923	10,681	36,810		
11	621 - CU Cook I	Adria M. Ibanio	E-8	26,529		2,370	11-Feb-15			28,899	8,618	495		416	153			2,583	12,459	41,185		
Grand Total:										\$ 308,380	\$ 1,441	\$ 18,178	\$ 1,471	\$ 329,475	\$ 98,948	\$ 5,445	\$ 4,777	\$ 1,483	\$ 19,110	\$ 1,566	\$ 131,511	\$ 460,984

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	(E) Night Differential Pay	(F) Hazard Pay	(G) Hazard Pay	(H) Nurse Station Pay	(I) Nurse Pay	(J) DME Pay	(K) D-E-F-G-I+J Subtotal	(L) Input by Department		(M) Input by Department		(N) Total Benefits (K)-(O)	(O) TOTAL			
											Special Pay Categories	Special Pay Categories	Special Pay Categories	Special Pay Categories					
1	401 - ASU Admin Svcs Officer	Demetrius C. Torres	\$ -	\$ -	\$ 2,255	\$ -	\$ -	\$ -	\$ -	\$ 2,255					\$ 2,255	\$ 70,652			
2	454 - ASU Other Aide E1A (in lieu of Clerk Typist)	VACANT	\$ -	\$ -	\$ 1,020	\$ -	\$ -	\$ -	\$ -	\$ 1,020					\$ 1,020	\$ 28,818			
3	478 - ASU Clerk (D)	Sabanga, Veronique H.	\$ -	\$ -	\$ 664	\$ -	\$ -	\$ -	\$ -	\$ 664					\$ 664	\$ 23,654			
4	456 - ASU Admin Asst (in lieu of PC-ID Supply Expediter)	Jennifer Arco	\$ -	\$ -	\$ 1,350	\$ -	\$ -	\$ -	\$ -	\$ 1,350					\$ 1,350	\$ 37,934			
5	411 - MT Supply Expediter	Jose S. Durans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 37,024			
6	428 - MT Specialist	Marion Worker in lieu of Marit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 37,582			
7	456 - MT Admin Mach II	Frank C. Blas	\$ -	\$ -	\$ 938	\$ -	\$ -	\$ -	\$ -	\$ 938					\$ 938	\$ 64,535			
8	448 - CU Clerk	Barbara B. Mihalicia	\$ -	\$ -	\$ 2,011	\$ -	\$ -	\$ -	\$ -	\$ 2,011					\$ 2,011	\$ 47,492			
9	464 - CU Cook I	Jose J. Curran	\$ -	\$ -	\$ 2,135	\$ -	\$ -	\$ -	\$ -	\$ 2,135					\$ 2,135	\$ 34,647			
10	417 - CU Cook I	Raf S. Borja	\$ -	\$ -	\$ 2,135	\$ -	\$ -	\$ -	\$ -	\$ 2,135					\$ 2,135	\$ 36,810			
11	621 - CU Cook I	Adria M. Ibanio	\$ -	\$ -	\$ 2,370	\$ -	\$ -	\$ -	\$ -	\$ 2,370					\$ 2,370	\$ 41,185			
Grand Total:										\$ 18,178	\$ -	\$ -	\$ -	\$ -	\$ 18,178			\$ 18,178	\$ 460,984

1/ 10% of reg. rate, applicable from open team, employee must work 4 hours consecutive after open for entitlement of the pay  
 2/ Applies to leave entitlement provisions  
 3/ Applies to sick leave entitlement provisions  
 4/ 1 1/2 of reg. rate of pay from team Friday in 12 months starting  
 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours  
 6/ Applicable only for OTR/ambulatory service personnel. 15% of reg. rate of pay



FUNCTIONAL AREA: Public Safety  
 DEPARTMENT/AGENCY: Department of Youth Affairs  
 PROGRAM: After School Care Program  
 FUND: Sub-Grant Funding PH&SS

Government of Guam  
 Fiscal Year 2014  
 Agency Staffing Pattern  
 (CURRENT)

[BBMIR SP-1]

(A) No	(B) Position Title	(C) Name of Incumbent	(D) Grade Step	(E) Salary	(F) Overtime	(G) Special	(H) Increment		(I) Amt.	(J) Subtotal	(K) Retirement (J * 30.03%)	(L) Retire (DDI) (19.02*3.69P)	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL					
							Date							Medicare 1.45% * J	Life										
1	Community Program Aide II (Competitive LTA)	Pociguie, Iehlani	G-1	\$20,693	\$0				\$0	\$20,693	\$6,214	\$495	\$0	\$300	153	1,572	223	\$8,957	\$29,650						
2	Community Program Aide II (Competitive LTA)	Meno, Valentina ME	G-1	\$20,693	0			0	\$20,693	\$6,214	\$495	\$0	0	300	153	0	0	0	\$7,162	\$27,855					
	Community Program Aide II (Competitive LTA)	VACANT Vice R Quiugua	E-02	\$0	0			0	\$0			\$0	0	0	0	0	0	0	\$0	\$0					
3	Community Program Aide II (Competitive LTA)	Siongco, Benjamin M	G-1	\$20,693	0			0	\$20,693	\$6,214	\$495	\$0	0	300	153	1,572	223	\$8,957	\$29,650						
	Community Program Aide II (Competitive LTA)	VACANT	E-02	\$0	0			0	\$0			\$0	0	0	0	0	0	0	\$0	\$0					
4	Community Program Aide II (Competitive LTA)	Mendiola, Mary B	G-1	\$20,693	0			0	\$20,693	\$6,214	\$495	\$0	0	300	153	1,572	223	\$8,957	\$29,650						
5	Community Program Aide II (Competitive LTA)	Smith, Tishawana PH	E-1	\$18,876	0			0	\$18,876	\$5,668	\$495	\$0	0	274	153	1,572	223	\$8,385	\$27,261						
6	Community Program Aide II (Competitive LTA)	Mesa, Maclani R	G-1	\$20,693	0			0	\$20,693	\$6,214	\$495	\$0	0	300	153	0	0	\$7,162	\$27,855						
7	Community Program Aide II (LTA I/ Administrative Aide (Competitive LTA)	Vice: Reyes, JD	G-1	\$8,329	0		4/5/2014	0	\$8,329	\$2,501	\$0	\$495	0	121	77	0	0	\$3,193	\$11,522						
	Administrative Aide (Competitive LTA)	VACANT	F-01	0	0			0	0			\$0	0	0	0	0	0	0	0	0					
Grand Total:										\$130,667	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Grand Total:										\$130,670	\$39,239	\$3,465	\$-	\$1,895	\$995	\$6,288	\$892	\$52,773	\$183,443						

\* Nagan Differential / Hazardous / Worker's Compensation, etc.  
 (CLTA) - Competitive Limited Term Appointment  
 1/ CPA II CLTA position funded for only 13 pay periods

Input by Department

Input by Department

# Department of Youth Affairs

Prior Year Obligation

FY 2014

2nd QUARTER REPORT

Ending March 31, 2014

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Eddie Baza Calvo  
Governor  
Ray S. Tenorio  
Lieutenant Governor

# Department of Youth Affairs

Dipattamenton Asuntun Manhoben  
Government of Guam  
P.O. Box 23672 GMF  
Barrigada, Guam 96921  
Tel: (671) 735-5010 Fax: (671) 734-7536



Adonis J. Mendiola  
Director

April 28, 2014

## MEMORANDUM

To: **Honorable Speaker Judith T. Wonpat**  
32<sup>th</sup> Guam Legislature

From: Director, Department of Youth Affairs

Subject: **2nd Quarter FY 2014 Prior Year Obligation Payments**

*Håfa Adai Speaker Wonpat,*

Pursuant to 5 GCA §10306, please be advised, that the Department of Youth Affairs has no Prior Year Obligation payments in the **2nd Quarter** of **FY 2014** report ending March 31, 2014.

An electronic submission of the stamp received copy of this report will be sent to [speaker@judiwonpat.com](mailto:speaker@judiwonpat.com) and a copy to, the Office of the Public Auditor at [admin@guamopa.org](mailto:admin@guamopa.org) and this report will be posted on DYA's Government of Guam website at [www.dya.guam.gov](http://www.dya.guam.gov).

Please contact 735-5010 should you have any questions or concerns.

*Si Yu'os Ma'åse'*

  
Adonis J. Mendiola

Cc: Office of the Public Auditor



DYA: "It's all about youth helping youth!"